



**Flagstaff Bordertown Dormitory (Kinlani Dormitory)
SY 2020-2022 Dormitory Reopening Plan**

Components	Phase 1 – Flexible, Remote Learning through FHS (August 11, 2021 – May 26, 2022)	Phase 2 – Flexible, remote learning/in-person learning through FHS (August 11, 2021 – May 26, 2022)	Phase 3 – 100% In-Person Learning through FHS (August 11, 2021 – May 26, 2022)
Staff	<ul style="list-style-type: none"> ● All staff return to work in-person to regular tour of duty schedule ● Virtual staff meetings and trainings including FBD COVID-19 Policy & Cleaning Schedule and CFR training ● Staff to stay engaged in productive work and to “connect” (email, telephone, virtual) with students frequently and preparing for their return ● Engage in frequent communication with all stakeholders ● Staff members will be required to wear face masks especially in settings where social distancing is difficult to maintain ● Staff to practice social distancing and safety precautions to mitigate the spread of COVID-19 ● Implement FBD Covid-19 Policy & Cleaning Schedule 	<ul style="list-style-type: none"> ● All staff working in-person to regular tour of duty schedule ● Engage in frequent communication with all stakeholders ● Two staff members-will be designated as COVID Points-of-Contact (POC) to respond to COVID-19 concerns among staff, students, and parents. Their contact information will be made available to staff, students, and parents. ● Staff members will be required to wear face masks especially in settings where social distancing is difficult to maintain ● Staff to practice social distancing and safety precautions to mitigate the spread of COVID-19 ● Implement FBD Covid-19 Policy & Cleaning Schedule 	<ul style="list-style-type: none"> ● All staff working in-person to regular tour of duty schedule ● Engage in frequent communication with all stakeholders ● Two staff members-will be designated as Points-of-Contact to respond to COVID-19 concerns among staff, students, and parents. Their contact information will be made available to staff, students, and parents ● Staff members will be required to wear face masks especially in settings where social distancing is difficult to maintain ● Staff to practice social distancing and safety precautions to mitigate the spread of COVID-19 ● Implement FBD Covid-19 Policy & Cleaning Schedule

<p>Students/Parents</p>	<ul style="list-style-type: none"> ● No students on campus ● Limit student enrollment to 50% ● Students/parents will participate in virtual Parent/Student Orientation ● Plan student “move-in” and “drop off” protocol ● Admission letter with COVID-19 policy and procedures 	<ul style="list-style-type: none"> ● Implement student “move-in” and “drop off” protocol; only students will be allowed to enter the building, students will be required to wear a face mask; PPE will be available to students. ● All parents and students will participate in a Virtual Orientation ● One student per room except in the case of siblings; only one student at a time will be allowed in restroom, bathroom, and shower, monitor social distancing and sanitizing frequently touched and shared restroom facilities ● No check-outs allowed for students except for emergency situations ● All Parents/Students returning to the dorm will sign FBD Parent Acknowledgement Form and FBD COVID-19 Policy ● Admissions letter with COVID-19 policy and procedure 	<ul style="list-style-type: none"> ● Implement student “move-in” and “drop off” protocol; only students will be allowed to enter the building, students will be required to wear a face mask; PPE will be available to students. ● All parents and students will participate in a Virtual Orientation ● One student per room except in the case of siblings; monitor social distancing and sanitizing frequently touched and shared restroom facilities ● There will be no temporary checkouts during the week ● Students can get checked out two (2) times per month which includes one (1) dorm closure ● Passes will be granted for one day on a weekend, either Saturday or Sunday ● All Parents/Students returning to the dorm will sign FBD Parent Acknowledgement Form and FBD COVID-19 Policy ● Admissions letter with COVID-19 policy and procedure
-------------------------	---	--	--

	<ul style="list-style-type: none"> ● Educate students, parents/guardians, staff about COVID-19 signs/symptoms and prevention strategies, proper handwashing and mask-wearing 	<ul style="list-style-type: none"> ● Educate students, parents/guardians, staff about COVID-19 signs/symptoms and prevention strategies, proper handwashing and mask-wearing 	<ul style="list-style-type: none"> ● Educate students, parents/guardians, staff about COVID-19 signs/symptoms and prevention strategies, proper handwashing and mask-wearing
Visitors	<ul style="list-style-type: none"> ● Visitors will not be allowed in the dorm, staff can meet parents outside to return documents and/or answer admissions questions; vendor contractors will be required to wear face masks, practice social distancing, and follow safety protocols 	<ul style="list-style-type: none"> ● No visitors will be allowed for students; vendor contractors will be required to take temperature and answer screening questions and wear masks 	<ul style="list-style-type: none"> ● Visitation will be limited to family members only and will be required to wear face masks, practice social distancing, and follow safety protocols. Visitation will be allowed in the gym or outdoors but not in the parking lot, if the weather permits ● Consultants and vendor contractors will be required to take temperature and answer screening questions and wear masks
Information Technology	<ul style="list-style-type: none"> ● Enforce social distancing by disabling computers and posting signage ● Have hotspots/jetpacks and Chromebooks available for students to checkout for remote learning 	<ul style="list-style-type: none"> ● Enforce social distancing by disabling computers and posting signage ● Computer labs capacity at 50% ● Have hotspots/jetpacks available for students to checkout if school switch back to remote learning or students need to go home due to sickness ● Students wiped down the keyboard, mouse, and computer desk after each use. 	<ul style="list-style-type: none"> ● Enforce social distancing by disabling computers and posting signage ● Computer labs capacity at 50% ● Have hotspots/jetpacks available for students to checkout if students need to go home due to sickness ● Students wiped down the keyboard, mouse, and computer desk after each use.
Social and Emotional Wellness / Counseling	<ul style="list-style-type: none"> ● Staff to engage in professional development for Trauma Informed Care; ● Students and staff to utilize NACA 	<ul style="list-style-type: none"> ● Students and staff to utilize NACA Behavioral Health, Sacred Peak, and The Guidance Center tele-services on an as-needed 	<ul style="list-style-type: none"> ● Students and staff to utilize NACA Behavioral Health services on an as-needed basis ● Provide in-person or Zoom

	<p>Behavioral Health services on an as-needed basis</p> <ul style="list-style-type: none"> ● Develop tele-counseling accessibility to certified counselors from school, online and community 	<p>basis</p> <ul style="list-style-type: none"> ● Implement tele-counseling accessibility to certified counselors from school, online and community ● Zoom meetings weekly/biweekly to promote socialization and resiliency-preferably led by individual with experience in teen counseling ● Behavioral Health Counselor to be available 24/7 ● All staff to participate in and virtual and on-line professional development training to promote social and emotional learning support including PBIS and Ripple Effects ● Students utilize PBIS and Ripple Effects to learn about positive interaction and mental health. 	<p>counseling services</p> <ul style="list-style-type: none"> ● Make referrals to outside agencies on an as-needed basis ● In office or Zoom visit options are offered for counseling ● Students utilize Calendly for scheduling appointments ● Students utilize Ripple Effects to learn about mental health topics ● Students utilize PBIS for positive behavior reinforcement ● Zoom or in-person meetings weekly/biweekly to promote socialization and resiliency-preferably led by individual with experience in teen counseling
--	---	--	--

Recreation	<ul style="list-style-type: none"> ● Develop small group, indoor and outdoor activities that promotes social distancing, follow CDC safety protocol, limiting movement, one-way seating 	<ul style="list-style-type: none"> ● Implement small group, indoor and outdoor activities that promotes social distancing, follow CDC safety protocol, limiting movement, one-way seating ● Community partners meet through Zoom ● Local walks/hikes for small groups of students ● No large group activities and nonessential meetings ● Sanitizing equipment/craft items after use ● Wipe down furniture after use 	<ul style="list-style-type: none"> ● Implement small group, indoor and outdoor activities that promotes social distancing, follow CDC safety protocol, limiting movement, one-way seating ● Community partners meet through Zoom ● Field trips for small groups of students ● No large group activities and nonessential meetings ● Sanitizing equipment/craft items after use ● Wipe down furniture after use
Transportation	<ul style="list-style-type: none"> ● No transportation of students 	<ul style="list-style-type: none"> ● Implement social distancing by seating students two per seat, and all facing forward on buses and reduced capacity for SUVs on local, short trips ● Install barriers between driver and students ● Open windows to allow proper circulation of air on buses and SUVs while transporting passengers ● One student per seat for out of town hikes/travel ● All passengers shall wear face masks; ● Driver will have PPE i.e. masks, gloves, hand wipes/sanitizer available ● Disinfect SUV and buses after each use; practice hand hygiene 	<ul style="list-style-type: none"> ● Implement social distancing by seating students two per seat, and all facing forward on buses and reduced capacity for SUVs on local, short trips ● Open windows to allow proper circulation of air on buses and SUVs while transporting passengers ● Install barriers between driver and students ● Disinfect SUV and buses after each use; practice hand hygiene ● Driver will have PPE i.e. masks, gloves, hand wipes/sanitizer available ● One student per seat for out of town hikes/travel

<p>Academics</p>	<ul style="list-style-type: none"> ● FBD administration to stay in contact with parents regarding FHS re-opening plans ● FBD administration to relay pertinent FHS information to parents ● FHS will provide flexible, remote learning for all 9-12 students ● FBD residential, after school, and counseling staff to devise plan to reach out to students and provide support via in-person, virtual meetings, or email, telephone, or messaging ● Tutors will communicate with students and parents via email messages, virtual meetings, or telephone calls ● Afternoon and evening study hall sessions will be scheduled using Zoom ● School supplies will be provided to students who require them ● <i>Skooli</i> and <i>Yup</i> username and password will be provided to students and parents via email 	<ul style="list-style-type: none"> ● FHS will provide flexible, remote learning and in-person learning for all 9-12 students ● FBD residential, after school, and counseling to implement to reach out to students and provide support via in-person, virtual meetings, or email, telephone, or messaging ● All students will attend study hall; in room, computer lab 1, and in PA1 for those students who need additional support; social distancing, mask wearing, and frequent sanitizing required ● All study hall rooms/areas will be disinfected immediately before use and after ● Students and tutors in study hall will be required to maintain a distance of 6 feet from each other ● Post signage of physical distancing ● Organize desks 6 feet apart from other desks ● Turn on air purifiers in PA1 and computer lab 1 during study hall hours. ● Desk shields will be utilized for each study area ● PA1 study hall limit will be 30 students ● PA1 will open windows, weather permitting 	<ul style="list-style-type: none"> ● After School study hall will be held in-person and evening study hall for those students who need extra support and athletes; social distancing, mask wearing, and hand washing/sanitizing required. ● All study hall rooms and areas will be disinfected immediately before use and after ● Students in study hall will be required to maintain a distance of 6 feet from each other. ● Post signage of physical distancing in computer lab 1 & 2, PA1 &2 ● Organize PA1 & 2 desks 6 feet apart from other desks, as well as desks in computer lab 1 & 2 ● Tutors need to turn on air purifiers in PA1, PA2, computer lab 2, and computer lab 1 during study hall hours ● Desk shields will be utilized for each study area. ● PA1 will have a limit of 30 students ● PA2 will have a limit of 20 students ● Computer lab 1 & 2 will have a limit of 6 students ● PA1 & 2 will have open windows while in use ● Tutors will need to wear masks if sitting side by side with students
------------------	---	--	--

		<ul style="list-style-type: none"> ● Tutors will communicate with students and parents via email messages, virtual meetings, or telephone calls ● Afternoon and evening study hall sessions will be scheduled using Zoom for those students who are taking on-line classes ● School supplies will be provided to students who require them ● <i>Skooli</i> and <i>Yup</i> username and password will be provided to students and parents via email 	
Food Service	<ul style="list-style-type: none"> ● No students on campus ● Staff to practice social distancing and safety precautions to mitigate the spread of Covid-19. ● Devise plan for social distancing (space seating, serving line distancing, enter and exit through separate doors, staggering mealtimes), practice CDC safety protocol (washing hands before, or sanitizing hands, wearing face masks except when eating/drinking) ● Install barriers in serving line ● Purchase PPE for food service workers ● Implement FBD Covid-19 Policy & Cleaning and Sanitizing schedule and instructions ● Order consumable to use when serving meals 	<ul style="list-style-type: none"> ● Implement plan for social distancing (space seating, serving line distancing, enter and exit through separate doors, staggering mealtimes), practice CDC safety protocol (washing hands before and after meal, or sanitizing hands, wearing face masks except when eating/drinking); The air purifier will be on when students are in the cafeteria and windows will be open for increased ventilation when the weather permits. ● A staff member will monitor student compliance with masking, distancing, and hand washing and/or sanitizing ● Serve meals using consumable products (plastic wear, plates, 	<ul style="list-style-type: none"> ● Implement plan for social distancing (space seating, serving line distancing, enter and exit through separate doors, staggering mealtimes), practice CDC safety protocol (washing hands before and after meal, or sanitizing hands, wearing face masks except when eating/drinking); The air purifier will be on when students are in the cafeteria and windows will be open for increased ventilation when the weather permits. ● Continue to serve meals using consumable products (plastic wear, plates, individual packets of condiments) ● Stagger mealtimes with limited seating

	<ul style="list-style-type: none"> ● Provide food safety training 	<p>individual packets of condiments)</p> <ul style="list-style-type: none"> ● Monitor student movement and seating in dining room ● Stagger mealtimes with limited seating, only 15 students at a time. ● Arrange meals for quarantined students to be delivered to the isolation or the student's room 	<ul style="list-style-type: none"> ● Ensure only 15 students at a time for Breakfast and Dinner ● Arrange meals for quarantined students to be delivered to the isolation or the student's room
Residential	<ul style="list-style-type: none"> ● No students in the dorm ● Remote virtual contacts in Zoom or Google Meet format ● FBD residential staff reach out to students and provide support via virtual meetings, or email, telephone, or text messaging ● Parents/guardians or visitors allowed on residential campus; must remain outside ● COVID-19 mitigation in effect, signages posted and visible throughout campus 	<ul style="list-style-type: none"> ● Implement social distancing, in-person residential program, one (1) student per room residency, COVID-19 mitigation in effect (masks, handwashing, hand-sanitizing protocols) in place ● Student checkout procedure limited to two (2) times per month to control possible exposure when leaving the dorm ● No visitors with exception of facility vendors/contractors, no parents/guardians permitted into the main building ● No off-campus passes ● Students gathering in public places indoors, open windows for fresh air: cultural room, PA-1/PA-2, wing floor living areas, and isolation rooms 	<ul style="list-style-type: none"> ● Implement social distancing, in-person residential program, one (1) student per room residency, COVID-19 mitigation in effect (masks, handwashing, hand-sanitizing protocols) in place ● Student checkout procedure limited to two (2) times per month to control possible exposure when leaving the dorm ● No visitors with exception of facility vendors/contractors, no parents/guardians permitted into the main building ● Temporary student checkout for emotional wellness support by parent/guardian is permissible within reason ● No off-campus passes until Omicron & other variant numbers decline and is deemed safe enough to be off campus

		<ul style="list-style-type: none"> ● Turn on air purifiers when present in student rooms, office spaces, public areas, replace air purifiers filters according manufacturer’s recommendation ● COVID-19 mitigation in effect with signages visible throughout campus ● Implement <i>FBD COVID-19 Policy and Cleaning and Sanitizing Schedule and Instructions</i> 	<ul style="list-style-type: none"> ● Students gathering in public places according to recommended capacity level for indoors, open windows for fresh air: cultural room, PA-1/PA-2, wing floor living areas, and Isolation rooms ● Turn on air purifiers when present in student rooms, office spaces, public areas, replace air purifiers filters according manufacturer’s recommendation ● Continue to implement COVID-19 mitigations and have signs posted and visible for all students, staff, and guests ● Implement <i>FBD COVID-19 Policy and Cleaning and Sanitizing Schedule and Instructions</i>
<p>Core Prevention(s): Diagnostic Testing, Contact Tracing and Reporting Required</p>	<p>Student</p> <ul style="list-style-type: none"> ● If a student feels COVID-19 related symptoms (i.e. fever, cough, sore throat shortness of breath, fatigue, loss of taste and/or smell, body/muscle aches, runny nose/congestion, diarrhea, vomiting, etc.) or informed that they were exposed to an individual testing positive for COVID-19, the student must report to FBD staff immediately. ● If the school notifies the dorm about students having symptoms at school, the student will be picked up by dorm staff and placed in the isolation room, if one is available. Otherwise, students will isolate themselves in their room. ● If the student’s parent/guardian notifies the dorm about student having symptoms or having been exposed, the parent/guardian should get student tested with a PCR test and provide FBD Point-of-Contact (POC) with copy of results ● A wellness screening will be completed by a staff member and a Rapid Antigen test may be administered with parental consent. ● Contact tracing will be completed by the FBD POC 		

- Parents/guardians will be notified to pick up any student who is showing symptoms or tests positive.
- If any student tests positive while at the dorm, the POC will notify Coconino County Health and Human Services and the Navajo Nation Department of Health for reporting
- Students who have **tested positive** must be cleared to return to FBD after:
 1. If they have **symptoms**, isolate for at least 5 days after symptoms develop, remain at home until:
 - a. symptoms have improved, AND
 - b. no fever for the last 24 hours, without the use of fever-reducing medication, AND
 - c. wear a mask around others for all 10 days after symptoms begin/positive test
 2. If they have **no symptoms**, isolate for at least 5 days after positive test, remain at home until:
 - a. symptoms have improved, AND
 - b. no fever for the last 24 hours, without the use of fever-reducing medication, AND
 - c. wear a mask around others for all 10 days after symptoms begin/positive test
- Students who have been **exposed** to someone who tested positive for COVID-19:
 1. If they are **up-to-date** (two vaccines and booster) on vaccination or had COVID-19 in the last 90 days, no quarantine required:
 - a. **wear a mask** around others for 10 days
 - b. **get tested** on day 5 (if you develop symptoms, get tested, stay home & follow isolation guidelines)
 2. If they are **not up-to-date** on vaccination
 - a. **stay home** for at least 5 days after last exposure
 - b. **wear a mask** around others 10 days after last exposure
 - c. **get tested** on day 5
- PCR testing is available at the FBD every Wednesday 2 - 3 pm to all students whose parents have registered them at <https://home.color.com/covid/sign-up/start?partner=hhs-217-3459-Adults>
- FBD will provide all students with PPE (masks, hand sanitizers, gloves, and wipes)

Staff

- If a staff member feels COVID-19 related symptoms (i.e. fever, cough, sore throat shortness of breath, fatigue, loss of taste and/or smell, body/muscle aches, runny nose/congestion, diarrhea, vomiting, etc.) or informed that they were exposed to an individual testing positive for COVID-19, the staff member must stay home and report to supervisor and to FBD POC immediately.
- A staff member who has tested positive must be cleared to return to FBD after:
 1. If they **have symptoms**, isolate for at least 5 days after symptoms develop; remain at home until
 - a. symptoms have improved, AND
 - b. no fever for the last 24 hours, without the use of fever-reducing medication, AND

	<ul style="list-style-type: none"> c. wear a mask around others for all 10 days for symptoms being/positive test 2. If they have no symptoms, isolate for at least 5 days after positive test; remain at home until: <ul style="list-style-type: none"> a. symptoms have improved, AND b. no fever for the last 24 hours, without the use of fever-reducing medication, AND c. wear a mask around others for all 10 days for symptoms being/positive test ● A staff member who has been exposed to someone who tested positive for COVID-19: <ul style="list-style-type: none"> 1. If they are up-to-date on vaccination or had COVID-19 in the last 90 days, no quarantine: <ul style="list-style-type: none"> a. wear a mask around others for 10 days b. get tested on day 5 (if you develop symptoms, get tested, stay home & follow isolation guidelines) 2. If they are not up-to-date on vaccination <ul style="list-style-type: none"> a. stay home for <u>at least</u> 5 days after last exposure b. wear a mask around others 10 days after last exposure c. get tested on day 5 ● PCR testing is available every Wednesday 2 - 3 pm to all staff members who register at https://home.color.com/covid/sign-up/start?partner=hhs-217-3459-Adults ● FBD will provide PPE (masks, hand sanitizers, gowns, and wipes) as needed for staff while at work
<p>Core Prevention: COVID-19 Vaccination</p>	<p>Students</p> <ul style="list-style-type: none"> ● All students are required to get two vaccinations to move into the dorm; a booster shot will be recommended but not required. <p>Staff</p> <ul style="list-style-type: none"> ● All staff members are required to get two vaccinations by September 7, 2021, or submit weekly COVID-19 test results to be submitted to the POC; booster shots are encouraged for all staff
<p>Core Prevention: Hygiene, Cleaning, and Ventilation</p>	<p>Facilities:</p> <p><i>Handwashing:</i></p> <ul style="list-style-type: none"> ● Educate students on proper handwashing and wearing masks ● Reinforce with signs visible throughout building reminding students how to properly wash hands ● Hand sanitizing stations placed in all high traffic area <p><i>Cleaning/Disinfecting</i></p> <ul style="list-style-type: none"> ● Staff on duty will sanitize frequently touched items once a day or more, as needed for door handles, door push bars, light switches, counter tops, tables, chairs, etc. ● Students will perform assigned public chores two times per week in accordance with demonstrated

	<p>sanitization practices with appropriate cleaners/disinfectants</p> <ul style="list-style-type: none"> ● Students will clean their rooms daily in accordance with demonstrated sanitization practices with appropriate cleaners/disinfectants <p><i>Cleaning/Disinfecting Supplies</i></p> <ul style="list-style-type: none"> ● Chemicals are kept in locked janitors' closets in each student wing. Residential staff will prep cleaning carts with appropriate and safe cleaners for student use. <i>Students are never allowed to prep carts or mix chemicals.</i> ● All disinfectant cleaners must be approved "List N" by the EPA ● Safety Data Sheets (SDS) are available in the janitor closet for emergency purposes <p><i>Ventilation</i></p> <ul style="list-style-type: none"> ● All student rooms, public areas and offices in building 1576 and building 703 are equipped with air purifiers. Students and staff are instructed to use their air purifiers when they are present in each room or public areas. Each student room has a MA25 air purifier that has a filter that is changed out every three months. Each public area in building 1576 and 703 has a MA40 air purifier that is changed out every four months. ● All public areas should have windows open to allow for fresh air and to increase ventilation ● MERV 13 HEPA filters have been installed in each air handler unit (AHU) and fan controls unit (FCU) in bldg. 1576 and are replaced every three months ● Outdoor tables are provided if students choose to eat outdoors <p><i>Facility Contractors/Vendors</i></p> <ul style="list-style-type: none"> ● Facility maintenance staff will notify the vendor contractor that if they are not feeling well and are in fact ill, that their visit and service will need to be rescheduled at a later date and time ● Vendor contractors will be notified that they are required to wear a face mask at all times when in campus buildings ● Facility maintenance staff will monitor vendor contractors to ensure that they are wearing their face masks while in campus buildings <p><i>Additional Preventions</i></p> <ul style="list-style-type: none"> ● No touch soap dispensers will be installed in non-student restrooms and living rooms ● No touch paper towel dispensers will be installed in non-student restrooms and living rooms ● One-way traffic will be marked and implemented throughout the buildings (1576 & 703)
--	--

3/4/2022 Approved by Flagstaff Bordertown Dormitory, Board, Inc.